



UNIVERSITY OF SOUTHERN ALABAMA

**MEMORANDUM**

Academic Affairs

DATE: July 16, 2024

TO: Eric Loomis (Chair)  
Micki Anderson  
Kelly Taylor  
Fred Walker (TS)  
Josh Woodruff

Ex-Officio Member  
Ashley Suggs, University Registrar

FROM: Executive Vice President

SUBJECT: Degree Exceptions Review Committee 2023-2024

Please accept this memorandum as my personal communication to you regarding the Degree Exceptions Review Committee. I am writing to you to help you understand the committee's purpose and to request your assistance in the review process.

**once each semester. This review process is based on academic integrity, appropriate academic standards, and the identification of patterns of exceptions that may affect the integrity of the academic system. The committee will issue a summary report to the Registrar and it will be used to address, and if necessary, recommend actions.**

Thank you for your willingness to serve on this year's committee. If you are unable to serve, please contact Dr. Loomis as soon as possible.

AMK:dbg